



Unlocking Public and Private
Finance for the Poor

United Nations Capital Development Fund

REQUEST FOR APPLICATIONS FOR DIGITAL FINANCIAL SERVICES (DFS) TRAINING FOR POLICYMAKERS AND REGULATORS

Frequently Asked Questions (FAQs)

Foire aux Questions

Questions Asked since Publication of RFA

Questions posées depuis la publication de l'appel à propositions

Question:

IS TANZANIA INCLUSIVE TO APPLY FOR THIS CALL?? I CAN SEE YOU MENTIONED THE AFRICA POLICY ACCELERATORS BELLOW

The Africa Policy Accelerator covers more than 14 markets, including:

- Cameroon
- Central African Economic and Monetary Community (CEMAC)
- Ethiopia
- Egypt
- Mauritania
- Niger
- Sierra Leone
- West African Economic and Monetary Union (WAEMU)

Answer:

Please click on the link <https://www.uncdf.org/article/6492/en-digital-financial-services-dfs-training-for-policymakers-and-regulators>, download the RFA document, and refer to page 5:

Country of operation:

- The applicant can be based anywhere globally.

Question:

I wish to apply as an Non profit org how do I go about

Answer:

Please click on the link provided for applications in English, download the RFA document, and refer to page 11:

1. APPLICATION REQUIREMENTS AND PROCESS



1.1 Structure of the application

- The applicant must submit a complete application form by e-mail. Submissions are composed by:
 - Annex I – Submission letter (PDF)
 - Annex II – Technical proposal (PDF)
 - Annex III – Budget and workplan (Excel)
 - Certificate of incorporation of the applicant
 - Most recent audited financial statements
 - CV of main team members (in one consolidated PDF document)
- In addition, the applicant may supplement the submission with:
 - A deck that visually outlines what the project is (15 slides maximum and as a PDF). The deck shall include the following headed sections: (i) Executive summary, (ii) Problem statement, (iii) Solution, (iv) Milestones, (v) Team, (vi) Deployment of UNCDF funding.

All submissions must be completed in French or English.

UNCDF may request additional information and documentation to proceed to the technical evaluation of proposals.

Question :

En tant que Agent Marketer Digital, merci de me fournir les obligations pour postuler en tant que formateur suite à votre appel à candidatures sur les services financiers en numérique.

Réponse :

Veuillez cliquer sur le lien <https://www.uncdf.org/article/6493/rfa-formation-aux-services-financiers-numriques-sfn-pour-les-dcideurs-et-les-rgulateurs> pour postuler en français, téléchargez le document **Appel à propositions** et référez-vous à la page 6 :

3. ÉLIGIBILITÉ AUX CRITÈRES DE CANDIDATURE ET D'ÉVALUATION

Question :

Il est pas mentionner dans l'appel à candidature la durée maximal du projet si cela doit être 1an ou 2 ans?

Réponse :

Veuillez cliquer sur le lien fourni pour postuler en français (<https://www.uncdf.org/article/6493/rfa-formation-aux-services-financiers-numriques-sfn-pour-les-dcideurs-et-les-rgulateurs>) puis téléchargez le document **Appel à propositions** et référez-vous à la page 10 :

4.4 Durée du projet



Les projets devraient varier en fonction de la conception des programmes de formation et de la disponibilité des formateurs et des participants. Toutes les formations doivent être dispensées avant mai 2023.

Question:

We are interested in delivering the training courses on inclusive digital financial services (DFS) on regulation and supervision of financial technology (FinTech) and innovation given the experience of our team in Nigeria. Since some members of our team possess knowledge of FinTech in some Francophone West Africa countries, we are kindly requesting for a list of Francophone countries this project will cover to enable plan for collaboration.

Answer:

There is no list of francophone countries. Training must be in French and/or English but not country specific. It needs to address one or more of the challenges listed in the RFA through the listed areas of intervention.

Question:

Can you also work in Nigeria for this project, though not Francophone?

Answer:

Please click on the link provided for applications in English (<https://www.uncdf.org/article/6491/rfa-digital-financial-services-dfs-training-for-policymakers-and-regulators>), download the RFA document, and refer to page 5:

3. ELIGIBILITY FOR APPLICATION AND EVALUATION CRITERIA

Only applications that meet the eligibility requirements and minimum criteria for the submission will be scored.

3.1 Eligibility requirements

Entity registration:

- The applicant/lead applicant must be a registered entity and ideally an educational or training organisation (including commercial for-profit firms, non-profit organisations, universities).
- Accredited institutions that can issue a diploma or certification are encouraged to apply.

Country of operation:

- The applicant can be based anywhere globally.

Question:



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We would be grateful for any sample proposals or indeed inputs in terms of level of detail required as well as questions as to target countries / communities and sourcing of participants.

Answer:

We do not have sample proposals to share. We encourage you to download the RFA document and annexes from the following link: <https://www.uncdf.org/article/6492/en-digital-financial-services-dfs-training-for-policymakers-and-regulators>

The RFA document and annexes cover the required level of detail, target segment, and selection process.
Please refer to page 11 of the RFA document for application requirements and process.

Question:

We have reviewed the RFA “DFS Training for policymakers and regulators” and have a question on the admin regulations and requirements. It mentions that indirect cost/overhead will not be covered. Is there a way to cover them in a different part of the budget or will you strictly not cover them? Also, will there be rate caps for staff or consultants that we should be aware of?

Answer:

You can itemize costs in the **Other services** and **Other costs** sections of the budget and workplan template (Annex III).

There are no rate caps for staff or consultants, but you would need to take into account fair and reasonable costs for a good rating on the value-for-money calculation.

Question:

We are wondering if UNCDF would be open to making this engagement a fee-for-service contract. The sample contract reads that way but then the budget template would be unusual since the fee-for-service contracts usually just require one total amount for the total of services offered rather than a breakdown of costs. Could you kindly clarify?

If a fee-for-service contract is not an option, would you be open to reacting to a sample budget that we would send so we can be 100% sure that we are meeting requirements?

Answer:

We are not making engagements on a fee-for-service contract for this specific project. We encourage you to structure your proposal using the templates in the RFA as we use them as a first filter for eligibility.

Question:

Could you clarify if points 2.2 and 2.3 in the proposal template are duplicative? They seem to ask for the same information.



Answer:

Point 2.3 is a duplicate of point 2.2.

Question:

For the three references you request for each staff member, can some of those be from within the organization the expert works for?

Answer:

There is no restriction in the RFA document on who can be listed as a reference.

Question:

What is the preferred teaching pedagogy?

Answer:

Teaching will be delivered online.

Question:

What is the typical online/offline engagement?

Answer:

Engagement will be online as attendees will follow classes remotely.

Question:

What is the logistics on the ground for the policymakers?

Answer:

Policymakers will need to have access to online course material from their own computers.

Question:

What is the desired outcome?

Answer:

Please refer to **Outcome**, on page 2 of the RFA document and to point 2.3 on page 4 of the RFA document.

Outcome: To provide training on practical approaches and tools to develop timely and high-quality policies and regulations, with a specific focus on financial technology, innovation and gender mainstreaming, and evidence-informed policymaking.



2.3 Expected results

According to the projects and solutions presented, candidates must include in the proposal a complete list of results, outcome indicators and targets for monitoring achievement of different results. Below is a non-exhaustive list of key performance indicators (KPIs) for the projects. Other indicators would be finalized based on the nature of the project and tracked to ensure its success.

Deliverables would be derived from key project milestones to be agreed mutually between UNCDF and the selected applicant in accordance to the identified milestones, outcomes and targets of the KPIs, during the due-diligence and negotiation phase.

In the application form, candidates will have to provide reliable and attainable targets for each of the following indicators.

Indicators	Disaggregation
Number of policymakers/regulators who complete the training programme.	Total: 100 Women: 50
Percentage of policymakers/regulators who increase their knowledge and skills after the training programme.	Total: 80% Women: 80%
Percentage of policymakers/regulators who provided positive feedback after the training programme.	Total: 80% Women: 80%

Please note that during the negotiations process of the performance-based agreement, applicants shall be required to integrate the monitoring framework with additional KPIs.